

'EVERY PATIENT IS OUR ONLY PATIENT'



Drs Shamsee, Ward, Wilding & Associates

Slaithwaite Health Centre
New Street, Slaithwaite, HD7 5AB
Tel: 01484 846674 Fax: 01484 841602

PATIENT PRIVACY NOTICE

General Data Protection Regulations 2018

Every individual has rights in relation to the way in which their personal data is handled. Under the new General Data Protection Regulation (GDPR) this policy is intended to outline information about those rights and how we intend to protect them. This policy is issued on behalf of Slaithwaite Health Centre, New Street, Slaithwaite, Huddersfield, HD7 5AB.

Slaithwaite Health Centre aims to provide you with the highest quality of healthcare. To do this we must keep records about you, your health and the care we provide or plan to provide.

These records may include:-

- Basic details about you, such as address, email address, contact telephone number, date of birth and next of kin
- Notes and reports about your health
- Contact we have had with you such as clinical visits
- Details and records about your treatment and care
- Results of x-rays, laboratory and investigations
- Referrals to other healthcare providers
- Relevant information from people who care for you and know you well, such as health professionals and relatives

The people who care for you use your records to:-

- Provide a good basis for all health decisions made by you and care professionals
- Make sure your care is safe and effective
- Work effectively with others providing you with care

We may also need to use records about you to:-

- Check the quality of care
- Protect the health of the general public

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- Help investigate any concerns or complaints you or your family have about your healthcare

We will not share information that identifies you for any reason, unless:-

- You ask us to do so
- We ask and you give your consent
- It is a clinical emergency
- We have to do this by law

Everyone working for the NHS has a legal duty to keep information about you confidential. We have a duty to:-

- Maintain full and accurate records of the care we provide to you
- Keep records about you confidential, accurate and secure
- Provide information in a format that is accessible to you (e.g. in large type if you are partially sighted)

You have the right:-

- You have the right to confidentiality under the Data Protection Act 1998 (DPA), the General Data Protection Regulations 2018, the Human Rights Act 1998 and the common law duty of confidentiality
- You also have the right to ask for a copy of your records to enable you to verify the lawfulness of the processing of data held about you. Please write to the practice for the attention of the Data Controller at the normal surgery address (above) detailing the information you require.

It is the responsibility of the patient to inform the practice of any change of personal data under the General Data Protection Regulations Legislation. You have the right to withdraw your consent at any time.

The Data Controller for this Practice is Dr Yusuf Shamsee

The Data Protection Officer for this Practice is Beth Dawson

Please use the reference leaflet 'How we use your Personal Information'